

Consent Form for photographic images, Correspondence and On-line resources.



Name of parent: -----

Name of Child: -----

Name of School: -----

Occasionally, we may take photographs of the children at our school. We may use these images in our school's prospectus or in other printed publications that we produce, as well as on our website, Facebook page or on project display boards at our school. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Regulations, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer questions 1 to 8 below, then sign and date the form where shown.

The information you provide (address, contact numbers) will be securely stored and processed within the EEA and not be used for any other purpose than confirming your permission to use the material.

Conditions of use

1. This form is valid **for five years** from the date you sign it however, we will re-issue the form when children leave Infants and start Juniors. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings after your child leaves this school.
3. We will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
4. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 3 above.)
5. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
6. We may include pictures of pupils and teachers that have been drawn by the pupils.
7. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".
8. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
9. Your consent can be withdrawn at any time in writing.

Please note The school deals with personal information correctly and securely and in accordance with the GDPR and other related legislation.

The press are exempt from the Data Protection Act and may want to include the names and personal details of children and adults in the media.



Please return the completed form to the school as soon as possible.

🔒 Please note: No photograph will be accompanied by full names.

Please circle your answer

- | | |
|--|-----------------|
| 1. May we use your child's photograph in printed publications that we produce for promotional purposes e.g. School Prospectus or on project display boards? | Yes / No |
| 2. May we use your child's image on our website? | Yes / No |
| 3. May we record your child's image on video or webcam? | Yes / No |
| 4. Are you happy for your child to appear in the media?
e.g. Newspaper articles. | Yes / No |
| 5. Are you happy for your child to appear on our Public Social Media sites used by the school e.g. Facebook/Twitter– <i>Please note that once images are uploaded, they will be subject to the terms and conditions of the social media site. Neither you nor the school will have control over how those images are further used, amended or reproduced, either by the site or by the public. Please note that websites can be viewed throughout the world and not just in the United Kingdom where law applies</i> | Yes / No |
| 6. Are you happy for your child to appear on our private Facebook group? | Yes/No |
| 7. Are you happy to receive PAWS (PTA) correspondence as seen as beneficial to you by the school? | Yes/No |
| 8. Are you happy for your child to access on-line resources as part of our curriculum provision e.g. Seesaw, Purple Mash, Education City, TT Rockstars and other programmes seen as beneficial to your child by the school? Information may be shared with relevant school staff and other agencies in line with GDPR. | Yes/No |
| 9. Are you happy to receive information as seen as beneficial to you by the school regarding clubs or activities from external providers e.g. SCL, ISIS, Totally Tennis, and other providers? | Yes/No |

Parents may photograph any school production/event for family or private use. Any images taken must be for private use only and must not be put on the web in any form (including social media) otherwise GDPR may be contravened. **When signing this form you are agreeing to these conditions.**

I have read and understood the above and the conditions of use.

Parent's signature: _____ Date: _____

Name (in block capitals): _____

