



Winklebury Federation

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Thursday 4th March 2021

March Re-opening School begins for pupils on Monday 8th March 2021

Dear Parents and Carers,

We are so looking forward to welcoming all the children back on Monday! This is going to continue to be unusual times for us all and it is vital that all parents and school staff follow the procedures that have been set out to keep us all safe. Here is a reminder of the key points you need to follow:

1. You must ensure that if anyone in your household has COVID-19 symptoms, your child does NOT attend school. Any child or staff member who develops symptoms during the school day will be sent home immediately and will be expected to be tested. If anyone in your household, or your child, tests positive for COVID-19 you must inform the school immediately.
2. If anyone in a class tests positive for COVID-19, we will inform Public Health England who will make the decisions of who needs to isolate based on track and trace.
3. Attendance at school will be compulsory for the vast majority of children.
4. It is important that children arrive at their allocated time and we must ensure they receive the same amount of learning time. Therefore Years 5 and 6 will be marked late if they arrive after 8.45am.
5. Junior classes must line up when they arrive on the playground to avoid the mixing of bubbles.
6. Pupils will not be wearing face coverings in school. The government advice is quite clear that this is not necessary. If face coverings are used on the journey to school, they must be removed once they arrive unless agreed with Mrs Mathlin.
7. We will be providing hot dinners for those children who require it and these will be served in staggered sittings in the hall. Packed lunches will be eaten in class.
8. In order to maintain social distancing between classes, playtimes and lunch play will be staggered.
9. Each child will be provided with an individual set of equipment to be used in school e.g. pencils, colouring pencils etc. Please do not send in pencil cases from home.
10. Children will be expected to wear school uniform. Book-bags/bags are permitted.
11. On PE days we will be asking the children to come to school in their PE kit and remain in it all day. This is to reduce the chances of clothes being mixed and because we will not be able to provide separate changing areas for boys and girls in upper school.

Year group	PE days
Reception	Wednesday and Friday
Year 1/2	Monday and Tuesday
Year 3	Tuesday and Friday
Year 4	Tuesday and Wednesday
Year 5	Monday and Thursday
Year 6	Thursday and Friday

12. There will be staggered starts and endings to the school day as recommended by the government. This is to reduce the number of parents on the school site at any one time. In the mornings younger siblings may go in at the same time as the oldest child but home time will remain the same for year groups and we will not be able to facilitate early finishing. Please note that early drop off times are for siblings only. Other children will not be allowed in early.
13. SCL breakfast club and ISIS after school club will be running as normal. Please contact both companies directly to book.
14. The office will remain closed to parents and visitors unless an appointment has been made. A table will be placed outside for paperwork to be dropped off. If you wish to meet with admin or Mrs Mathlin please call or email to book an appointment.
15. Please ensure only one adult comes on to the school site and all adults are asked to wear a face covering whilst on the school site.

Timings

Year group	Start time	Finish time
6	8.30am	2.40pm
5	8.40am	2.50pm
4 and 1/2	8.50am	3pm
3	9am	3.10pm
R	9am	2.50pm

Infant children will enter school through their outside classroom door.

Junior children will use the side path and go in their designated door.

If you have any questions or concerns please do telephone the office.

Have a lovely weekend and we will see you all on Monday.

Yours sincerely,



Mrs S Mathlin
Head of Federation