Hampshire County Council

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*Date* *Date*

*My reference*

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Dear Parent

## Applying for a Year 3 Junior School place

This letter contains important information about applying for your child's junior school place for September 2027.

### How to apply

Applications for Hampshire residents open on Sunday 1 November 2026. You can apply via the Education Online Portal at hants.gov.uk/admissions. Please note that you must apply through Hampshire County Council, even if you wish to apply for a school in another local authority.

If you live outside Hampshire (including Portsmouth and Southampton), you must apply through your home local authority.

### Using the Education Online Portal

If you have used the Education Online Portal previously, you can log in using your existing email address and password. Before starting your application, please check your details are up to date within the 'My Account' section of the portal.

If you are a new user, click 'Register' and follow the onscreen instructions. You will receive an e-mail containing a link to the login page, where you can access your account using your email address and chosen password.

*Director of Children's Services*
**Steph How**

**Application Deadline**

The deadline for applications is **midnight on Friday 15 January 2027.**

It is extremely important that you apply by this date. Applications received after the deadline will treated as late and will not be considered until all on-time applications have been processed. As a result, late applicants are significantly less likely to be offered a place at one of their preferred schools.

**Before You Apply**

Before completing your application, please read the guidance available at:

hants.gov.uk/admissions

The website includes an A-Z directory of Hampshire maintained schools, providing information such as admission arrangements, contact details, Ofsted reports, and links to school websites.

We strongly recommend that you visit any schools you are considering, including your catchment school, during their open days or evenings. Schools also provide information on their websites.

Some schools, particularly faith schools, require you to complete a **Supplementary Information Form (SIF)** in addition to the Hampshire application. Please check the admission policy for each school you are applying to, as failure to complete a required SIF may affect the consideration of your application.

Before choosing your preferred schools, it is important to consider how your child will travel to and from school. Further information about school transport, journey planning, and eligibility criteria is available at:

www.hants.gov.uk/educationandlearning/schooltransport

If you include your catchment school as one of your preferences and a place is unavailable, transport assistance may be available to the nearest suitable school, subject to the relevant eligibility criteria. For this reason, families who wish to be considered for transport assistance are advised to include their catchment school among their preferences.

**Need Help?**

If you are unable to apply online or experience difficulties accessing the information available online, please contact the Admissions Team for assistance at admissions.team@hants.gov.uk

Yours sincerely

K. Bond

**Kerry Bond**
**Principal Admissions Officer (primary schools)**